



## Event-Manager: START Insights

Operations is all about managing everything concerning our events while also being an interface between the other departments. We want to offer our members the best possible composition of useful events to personally develop from them and get the opportunity to receive helpful advice from founders as well as fellow members. Every part of operations needs to be well organized and structured. Our goal is it to widen the range of events, make them more professional and develop a well working infrastructure within the organization.

In order to achieve this target we need highly dedicated people – just like you - who want to be engaged in new projects and believe that we are capable of becoming the leading initiative in the Start Up scene!

As the Manager of START Insights you are going to be responsible to organize everything concerning our popular Start Up visits.

### Main Responsibilities:

- Find interesting Start Ups who fit our spirit and values
- Be the contact person for Start Ups we are working with
- Find dates (every two weeks), send invitations via Eventbrite and reminders
- Manage individual details (drinks, topics...)
- Take care of a relaxed atmosphere
- End the event with a feedback form via Airtable

This is an excerpt of the areas, which you and your team take over independently and reliably.

### Benefits:

- Build relationships with successful founders
- Practice communication with externals and learn to handle responsibility
- Be part of the START Core team
- Get prioritized access to events with limited capacities e.g. Bits & Pretzels, SLUSH or START Summit
- Strengthen your hard and soft skills

Apply here: [https://start\\_munich.typeform.com/to/ZaL54Q](https://start_munich.typeform.com/to/ZaL54Q)

Note: By applying for this position, you declare your commitment for this task for the Summer Semester 2019.